

**MINUTES OF THE FINANCE COMMITTEE OF THE CITY OF CUDAHY, WI. HELD AT THE  
MUNICIPAL BUILDING, 5050 S. LAKE DRIVE, CUDAHY, WI.**

**Tuesday, August 3, 2010**

**ROLL CALL**

The meeting was called to order at 5:30 P.M. by Chairman Otto, with the following Alderpersons answering 'present' to roll call: Otto, Mikolajczak, Litkowiec, Schissel and Bartoshevich. Also in attendance: Clerk Treasurer Broderick, Mayor Day, Comptroller Williamson, Accountant Schuknecht, Dir of Office Services Toms-Neary, Police Chief Poellot, Captain Kraker, Fire Chief Mayer, Jaci Duvall and Dir of Economic Development Fritts.

**OPEN MEETING STATEMENT**

Proper open meeting statement was read.

**NEW BUSINESS**

1. Discussion and appropriate action regarding adoption of 2011 Budget Time Table.

**MOTION BY ALD. MIKOLAJCZAK, SECOND BY ALD. LITKOWIEC** to approve the 2011 budget timeline as follows:

Tuesday, September 21, 2010, 5:30 P.M. –	2011 Capital Plan & 2011 Budget Planning
Friday, October 8, 2010 -	Mayor submits budget to Finance Committee
Thursday, October 14, 2010, 5:30 P.M –	Finance Meeting/Managers' presentations and Q & A's.
Thursday, October 21, 2010, 5:30 P.M. –	Finance Meeting/Amendments & Department approval.
Thursday, October 28, 2010, 5:30 P.M. –	Finance Meeting - If needed.
Thursday, November 11, 2010 –	Budget published in newspaper.
Tuesday, November 30, 2010, 7:00 P.M. –	Public Hearing
Tuesday, November 30, 2010, 7:30 P.M. –	Common Council Meeting

Motion carried unanimously.

2. Discussion and appropriate action regarding request to hire additional police officer(s). Police Chief Poellot and Captain Kraker addressed the Finance Committee regarding the needs of the department. Chief Poellot reported that they were understaffed and suggested redirecting funds from the overtime account for staffing of a full time person. He explained that due to low staffing on the 3<sup>rd</sup> shift, before anyone ever takes a day off, there is \$38,000 worth of overtime on 3<sup>rd</sup> shift. That is the shift that he would add the extra officer if hiring is approved. Chief Poellot then reviewed where all of the overtime is currently being used. Captain Kraker also reported on the workings of the department and the need for manpower. He also explained the importance of proacting police work and asked that we take the step in the right direction for the safety of this community by hiring a police officer. Discussion ensued. **MOTION BY ALD. MIKOLAJCZAK, SECOND BY ALD. BARTOSHEVICH**

to approve the hiring process for adding an additional police officer authorizing \$79,000 increase to the police staff account and taking it out of the police overtime budget. Motion carried unanimously.

3. Discussion regarding June 30, 2010 Revenue and Expense report took place at this time. Accountant Schuknecht gave an overview to the Committee.
4. Discussion regarding July 15<sup>th</sup> Bike Race expenses took place at this time. It was noted that the donations promised were raised and the difference was \$1,200 not counting overtime.
5. Discussion and appropriate action of a resolution creating an OPEB Reserve Fund. Alderperson Otto recommended the creation of an OPEB Reserve Fund as stated in the City's Financial Management Plan of January, 2010. This plan specifies that a minimum of 10% of any surplus be used to reduce the City's Other Post Employment Benefit Liability. This was also recommended by the City's auditor. **MOTION BY ALD. BARTOSHEVICH, SECOND BY ALD. LITKOWIEC** to approve Resolution to Create an OPEB Reserve Fund in the City of Cudahy. On the roll call vote, motion carried unanimously.

**A MOTION WAS MADE BY ALD MIKOLAJCZAK, SECOND BY ALD BARTOSHEVICH** to adjourn at 6:37 P.M. Motion carried unanimously.

Ald Otto, Committee Chairperson